


NOTICE INVITING QUOTATION

Short Notice Inviting Quotations (NIQ) are invited by the Director A.H & Veterinary, Department of Animal Husbandry & Veterinary, Government of Meghalaya from supplier to supply of **Instruments and Appliances of reputed brands for Veterinary Hospital, Shillong**. The NIQ Document can be obtained from the Directorate of A.H & Veterinary/downloaded from <http://megahvt.gov.in> on payment of Rs.1000/- (Rupees one thousand) by Demand Draft which is non-refundable.

The last date for receipt of Quotation documents is on the 21st March 2023 at 2:00 PM, and the date of opening will be on same date at 3:00 PM in the presence of the bidder or his/her authorized representatives.


Dr. (Mrs) A. Laloo
Director
A.H. & Veterinary Department
Meghalaya, Shillong

DISCLAIMER

The Information contained in this **Notice Inviting Quotation** (the "**NIQ**") or subsequently provided to Interested Parties, whether verbally or in documentary or any other form by or on behalf of DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, or any of their employees or advisors, is provided to Interested Parties on the terms and conditions set out in this NIQ and such other terms and conditions subject to which such information is provided.

This NIQ is not an agreement and is neither an offer nor invitation by the DIRECTOR A.H & VETERINARY, DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, to the prospective Parties or any other person. The purpose of this NIQ is to provide Interested Parties with information that may be useful to them in making their Offers/Proposals pursuant to this NIQ. This NIQ includes statements, which reflect various assumptions and assessments arrived at by the DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Interested Party may require. This NIQ may not be appropriate for all persons, and it is not possible for the DIRECTOR A.H & VETERINARY, DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, its employees or advisors to consider the investment objectives, financial situation and particular needs of each Interested Party who reads or uses this NIQ. The assumptions, assessments, statements and information contained in this NIQ, may not be complete, accurate, adequate or correct. Each Party should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this NIQ and obtain independent advice from appropriate sources.

Information provided in this NIQ to the Interested Parties is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

THE DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, its employees and advisors make no representation or warranty and shall have no liability to any person, including any party under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this NIQ or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the NIQ and any assessment, assumption, statement or information contained therein or deemed to form part of this NIQ or arising in any way for participation in the Bidding Process.

THE DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Interested Parties upon the statements contained in this NIQ. THE DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this NIQ.

The Interested Party shall bear all its costs associated with or relating to the preparation and submission of its offer including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by THE DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, or any other costs incurred in connection with or relating to its offer. All such costs and expenses will remain with the Party.

Either the issue of this NIQ or its submission by the Party does not vest any right in the Interested Party for being selected for award of the Project.

This NIQ does not guarantee any supply order to the successful bidder.

This NIQ is subjected to sanction and availability of fund. This NIQ is liable for cancelling at any stage without any reason.

THE DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, GOVERNMENT OF MEGHALAYA, reserves the right to reject all or any of the offers without assigning any reason whatsoever.


Dr. (Mrs) A. Laloo
Director
A.H. & Veterinary Department
Meghalaya, Shillong
Email: meghvety@gmail.com

For Participating in the Supply of Instruments and Appliances
The Directorate, Department of Animal Husbandry & Veterinary, Government of
Meghalaya

1. Objectives:

The objective of the supply is to upgrade the Veterinary hospital in Shillong, by using modern diagnostic instruments and appliances to treat and diagnose diseases of various domestic animals and in turn to strengthen the Veterinary Hospital, Shillong.

With the intention of meeting the above aims and objectives the Directorate, **Department of Animal Husbandry & Veterinary, Government of Meghalaya**, intends to invite proposals from interested, reputed and qualified Company/Firms for supply of **Instruments and Appliances** at the Directorate, Department of A. H. & Veterinary, Meghalaya.

The NIQ should be accompanied by a refundable EMD of **Rs. 1,37,500/-** (Rupees one lakh thirty-seven thousand five hundred) only for ST Bidder and **Rs.2,75,000/-** (Rupees two lakhs seventy-five thousand) only for Non-Tribal Bidder in the form of demand drafts/Fixed Deposit drawn in favour of "**The Director, Department of Animal Husbandry & Veterinary, Meghalaya, Shillong**", payable at Shillong. The Directorate, Department of Animal Husbandry & Veterinary reserves the right to reject any /all applications without assigning any reasons thereof. The NIQ document can be obtained from the Directorate, Department of A.H & Veterinary, Lumdiengjri, Shillong between 11:00 hrs to 13:00 hrs on any working day before last date of submission or alternatively can be downloaded from our website: <http://megahvt.gov.in> and on payment of Rs.1000/- non-refundable in the form of a Bank draft for the cost of NIQ Document.

The Proposals, should be addressed to **The Director, Department of Animal Husbandry & Veterinary, Government of Meghalaya, Lumdiengjri, Shillong-793002**, and should reach before 2pm on or before 21st March 2023.


Dr. (Mrs) A. Laloo
Director
A.H. & Veterinary Department
Meghalaya, Shillong
Email: meghvety@gmail.com

1. ELIGIBILITY CRITERIA:

Bidder intending to bid shall fulfill the following eligibility criteria:

- a) Shall be a Company/Firm having a minimum two years of experience in supplying the mentioned **Instruments and Appliances**, etc. in the country.
- b) Should have proven **after sale services** especially in the region, and should make declaration in support to this.
- c) Proof of Financial Status in the form of balance sheet/ITR.
- d) The rates quoted should be valid for a period of at least 18 months from the date of opening of bids.
- e) The specifications of the instruments and appliances should be of a renowned brand as given in Annexure – I.

2. BIDDING PROCEDURE:

- i. The Bidder qualifying the above criterion shall submit the bids in two separate sealed envelopes.
- ii. Sealed **Envelope (A)** would include detailed **Technical Bid** as per **Annexure-I** and **EMD** (Earnest Money Deposit) along with detail declaration as per **Annexure-II** and also a brief history/background of their Company/Firm.
- iii. Sealed **Envelope (B)** would include the **Price Bid** as per **Annexure-III**
- iv. Both Envelope A and Envelope B must then be placed in one larger envelope(sealed) super scribing "**Instruments and Appliances for Veterinary Hospital, Department of A.H & Veterinary, Shillong**" addressed to the **Director, Department of Animal Husbandry & Veterinary, Meghalaya, Lumdingjri, Shillong-793002**.
- v. Unsealed materials will not be accepted.
- vi. Bids must be written in English.
- vii. Price should be quoted in Indian Rupee [both in figure and in words]. No overwriting/erasure/correction shall be entertained.
- viii. In the technical bid detail specification and manufacturer has to be indicated clearly.
- ix. Any Bid received after the deadline for submission of Bid will be rejected outright and bidder will have to collect their bid document at their own expenses.

3. DOCUMENTS TO BE SUBMITTED WITH THE BID:

- I. Notice inviting Quotation (**NIQ**) as per detail specification at **Annexure-I**
- II. EMD in the form of Demand Draft/Fixed deposit, as per **Annexure II**
- III. History/Background of the Company/Firm.
- IV. Details of similar assignment done by the bidder whether in the State or nearby State (To be supported by document).
- V. Experience in carrying out related assignments, value of work rendered (on-going/ executed in last 2 years) with the names and addresses of such clients.
- VI. Detail of Financial status of applicant.
- VII. Accreditation/quality certification (if any) of the Company/Firm.
- VIII. Last one-year balance sheet/audited statement of accounts.
- IX. Authenticated copy of certificates of incorporation/registration and Memorandum of Association/Articles of Association/Trust Deed/Constitution of the Company.
- X. Authenticated copy of GSTIN registration certificate.
- XI. Authenticated copy of Income tax clearance.

The applicant in addition to furnishing complete information with the documents shall furnish a complete document on the proposed approach and work plan for rendering the services asked for.

Every sheet of document and all forms/Annexure complete in all respect shall be signed by the person/persons duly authorized to sign on behalf of the applicants as a token of having understood and accepted all terms and conditions mentioned in the document.

7. Period of Validity of Bids:

- i. Validity of Bids shall be 18 months after the date of bid opening. A bid valid for a shorter period shall be rejected by the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY as non-responsive.
- ii. In exceptional circumstances, the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Earnest Money provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Earnest Money. A Bidder granting the request will not be permitted to modify its bid condition.

8. Earnest Money Deposit (EMD):

- i. The Bidder shall furnish, as a part of its bid, Earnest Money of **Rs.2,75,000/-** for non-tribal bidder & **Rs. 1,37,500/-** in case of tribal bidder.
- ii. The Earnest Money is required to protect the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- iii. The Earnest Money shall be in the form of Demand Draft/Fixed Deposit pledged in favour of the DIRECTOR, Department of Animal Husbandry & Veterinary, Meghalaya payable at Shillong
- iv. Any bid not accompanied by Earnest Money will be rejected.
- v. Unsuccessful Bidder's Earnest Money will be discharged or returned as promptly as possible as but not later than ninety (90) days.
- vi. The successful Bidder's Earnest Money will be released upon the Bidder signing the contract.
- vii. The Earnest Money may be forfeited: -
 - a. if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - b. In case of a successful Bidder, fails to sign the contract.

9. Award Criteria:

i. The DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY will award the contract to the successful Bidder (L1) whose bid has been determined to be substantially responsive and finalized based on the suitability with reference to the prescribed criteria and competitiveness of the price quoted provided further that the Bidder is determined to be qualified to perform the contract satisfactorily. However, if the terms and conditions are not found as per the prescribed norms, the claim of the lowest quote (L1) will be ignored.

ii. A valid **Trading License Certificate from KHADC/JHADC/GHADC for Non-tribal Firm.**

10. The DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY Right to accept any Bid and to reject any or all Bids

The DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, MEGHALAYA reserves the right to accept or reject any bid, and to annul bid process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY's action.

11. Notification of award:

- i. Prior to the expiration of the period of bid validity, the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY will notify the successful L1 Bidder in writing by registered letter or by email, to be confirmed in writing by registered letter, that its bid has been accepted.
- ii. The notification of award will constitute the formation of the contract.
- iii. Upon the successful Bidder's furnishing of the contract the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY will promptly notify each unsuccessful Bidder and will discharge its Earnest Money.

12. Security Money

- i. Within fifteen (15) days of receipt of the Notification of contract award, the successful bidder shall furnish to DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY the Security Deposit at the rate of 2% of the value of supply order.
- ii. The Security Deposit shall be in one of the following forms: (a) Bank Guarantee, issued by a reputable bank or a Demand Draft payable to the DIRECTORATE, DEPARTMENT OF AH & VETERINARY, Meghalaya, Shillong.
- iii. The proceeds of the Security Deposit shall be payable to the DIRECTORATE, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY, MEGHALAYA as compensation for any loss resulting from the Supplier's failure to complete the obligations under the contract.
- iv. Failure of the successful Bidder (L1) to sign the contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money, in which event the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY may make the award to the next lowest evaluated Bidder (L2) or call for new bids.
- v. The Security Deposit will be released by the DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY and returned to the Supplier not later than 90 days following the date of completion of the Supplier's performance obligations under the contract duly certified by competent authority of DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY.

13. PENALTY CLAUSE

For non-performance/delayed performance, the following penalties may be imposed on the successful bidder:

- (i) Forfeiture of Security Deposit.
- (ii) Deduction of 5% of fees for each week of delay.

14. Resolution of Disputes

- i. The DIRECTOR, DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY and the Company/Firm shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract, **failing which either party may approach a competent court having jurisdiction to resolve the dispute. In connection with Notice Inviting Quotation (NIQ), civil court at Shillong will have jurisdiction.**
- ii. For resolution of disputes, appropriate legal action shall be initiated in consultation with Law Department, Government of Meghalaya. Relevant sections of Indian laws as amended from time to time shall be applicable and binding on the bidder.

15. Standards:

The services provided under this contract shall conform to the standards mentioned in the Technical Specifications.

16. Acceptance:

Acceptance both provisional and final regarding the bid will be by the DIRECTOR, DEPARTMENT OF AH & VETERINARY, GOVERNMENT OF MEGHALAYA or his authorized representative.


Dr. (Mrs) A. Laloo
Director
A.H. & Veterinary Department
Meghalaya, Shillong
Email: meghvety01@gmail.com

ANNEXURE I

Technical Specification of Instruments and Appliances			
Sl. No	Particular	Desirable Technical Specification	Remarks
1	Ultrasound Machine (Veterinary Specified with Color Doppler and Advanced Cardio Package)	<ul style="list-style-type: none"> • Minimum of 23.8" high-definition LED Monitor, 180-degree rotation • Minimum 13.3" anti-glare touch screen with 30-degree rotation • 4 or more smart transducer sockets with easy lock design • High-capacity battery for stand-by mode • Stable wheels with small foot print, 360-degree rotation • Should have PW, CW, TDI facility • Should have in built Cardio package for different species for the purpose of Echo-cardiography study • Should have provision for ECG • Should provide a minimum of 4 probes or more (Phase Array, Linear, Micro convex, Convex, etc.) • Auto measuring tools like Auto PW, Auto CW, Auto EF preferable 	3 years warranty
2	<u>Digital X Ray with CR System</u> Part (A): X-ray Machine	<ul style="list-style-type: none"> • 40 KW or more high frequency X-ray generator • KV range 40 – 125 KV or more • 500 or more mA • mAs range of 1-200mAs or more • Digital display of KV & mAs • Tube focal point selection switch • Manual collimator provision • Horizontal table with motorised oscillating grid • Tube stands 360 degrees rotatable; Tube stand head 180 degree or more rotatable 	3 years warranty
	Part (B): CR system with Dry Laser Printer	<ul style="list-style-type: none"> • High speed processing • Stable high-quality imaging • AC power cord • Dry imager • Print out facility • Imaging Plates • Cassette different sizes at least 4 numbers • Processing capacity 57 Ips/hr or more • Reading specification 5 to 10 pixels/mm • Time to start on display 33 sec or less Time to print 165 sec or less • Temperature adaptability 15 degree to 30 degree Celsius or more 	

3	BLOOD ANALYSER Hormone Assay Machine (Veterinary Specified) and Bio Chemistry Analyser (Veterinary Specified)	<ul style="list-style-type: none"> • Hormone Assay Machine (Veterinary Specified) • Bio Chemistry Analyser (Veterinary Specified) • Multiple tests in One Analyzer having Biochemistry, Electrolytes, Endocrinology, TT4, Fructosamine, Phenobarbital, SDMA, CRP, Bile Acids and Progesterone etc analysis in the same analyzer • Tests: ALB, ALKP, ALT, AMYL, AST, BUN, Ca, CHOL, CK, CREA, CGT, GLU, LAC, LDH, LIPA, Mg, NH3, PHOS, TBIL, TP, TRIG, URIC, GLOB, UCRE, UPRO, • LYTE 4 – Electrolytes: Na, K, Cl, Na/K. • Fructosamine, Phenobarbital analysis, TT4, SDMA, CRP, Bile Acids and Progesterone 	3 years warranty
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Date & Place:

(Name & Seal of the authorized signatory of the Company/Firm)

Detail Declaration

(To be filled and submitted by the Bidder)

Sl. No	Particular	To be filled in by the bidder
1	Name & Address of the bidder /Company/ Firm/Supplier	
2	Telephone Nos. / Fax No./ E-mail / website	
3	Date of establishment of the Company /Firm	
4	Registration Number if Any (Please attach required certificate)	
5	Name & address of the Parent Company (In case of Foreign Company)	
6	PAN & GST No	
7	Earnest Money Deposit (EMD) submitted.	YES / NO
8.	EMD details DD No. Date: Drawn on Bank: For Rs	
9.	Proof of financial status of the Company/ Firm in form of balance sheet/ITR	
10.	Detail list of the contract/supply with Govt./Public sector etc. with contact person's name & Tel./cell No. etc if any	Enclose separate list
11	History/Background of firm/Company	
12	Remarks if any	

Note: It is mandatory to attach the self attested copy of required certificates/proof with above information.

Date & Place:**(Name & Seal of the authorized signatory of the Company/Firm)**

Price Bid for Supply of Instruments and Appliances**Name & Address of the bidder/firm:**

Sl.No	Particular	Desirable Technical Specification	Rate in Indian Rupees inclusive of taxes (Figure & words)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Date & Place:**(Name & Seal of the authorized signatory of the company)**